PROPERTY FEATURES			
Street Address:			
City/State/Zip:			
Square Feet:	# of Beds:	Baths:	
Property Type: REO SHORT SALE HUD HOMEPATH OTHER:			
Property Vacant? YES / NO	Winterized?: YES / NO		

STRUCTURAL REPAIRS	
Cracks?: YES / NO	Moisture?: YES / NO
Settling?: YES / NO	Bowing Walls: YES / NO
Piers: SOG 8ft oc | 1-Story 7ft oc | 2-Story 6ft oc | Masonry 5ft oc + 2 piers @ corners	
NOTES:	

EXTERIOR PROPERTY FEATURES/REPAIRS

Repair/Replace	QTY	Unit	Exterior Notes:
Painting		Sq ft	
Wood siding		Sq ft	
Wood trim		lf	
Vinyl siding		Sq ft	
Brick/stone		Sq ft	
Roofing		SQ	
Gutters/downspouts		lf	
Garage Doors		ea	
Entry door		ea	
Patio door		ea	
Windows		ea	
Shutters		ea	
Deck		Sq ft	
Fence		lf	
Concrete driveway		Sq ft	
Concrete sidewalk		Sq ft	
Shed		ea	
Mulch		Sq ft	
Tree removal/trim		ea	

KITCHEN FEATURES/REPAIRS

Repair/Replace	QTY	Unit	Kitchen Notes:
Base Cabinets		lf	
Upper Cabinets		lf	
Countertop		Sq ft	
Backsplash		Sq ft	
Tile flooring		Sq ft	
Hardwood flooring		Sq ft	
Paint		Sq ft	
Wood trim		lf	
Sink		ea	
Faucet Fixture		ea	
Garbage Disposal		ea	
Range		ea	
Refrigerator		ea	
Dishwasher		ea	
Microwave/Range Hood		ea	
Duct vent		ea	
GFI Plugs/Outlets		ea	
Light fixtures		ea	
Can lighting		ea	

COMMON ROOM FEATURES/REPAIRS

Repair/Replace	Unit	*Fill in Quantity Below:*									Notes:
		Master	Bed 1	Bed 2	Bed 3	Living	Dining	Other 1	Other 2	Total	
Carpet	Sq ft										
Tile flooring	Sq ft										
Hardwood	Sq ft										
Vinyl flooring	Sq ft										
Wallpaper	Sq ft										
Paint	Sq ft										
Doors	ea										
Door hardware	ea										
Closet Doors	ea										
Closet Shelving	lf										
Crown Molding	lf										
Wood Trim	lf										
Duct Vents	ea										
Can light	ea										
Dome light	ea										
Fan Lights	ea										

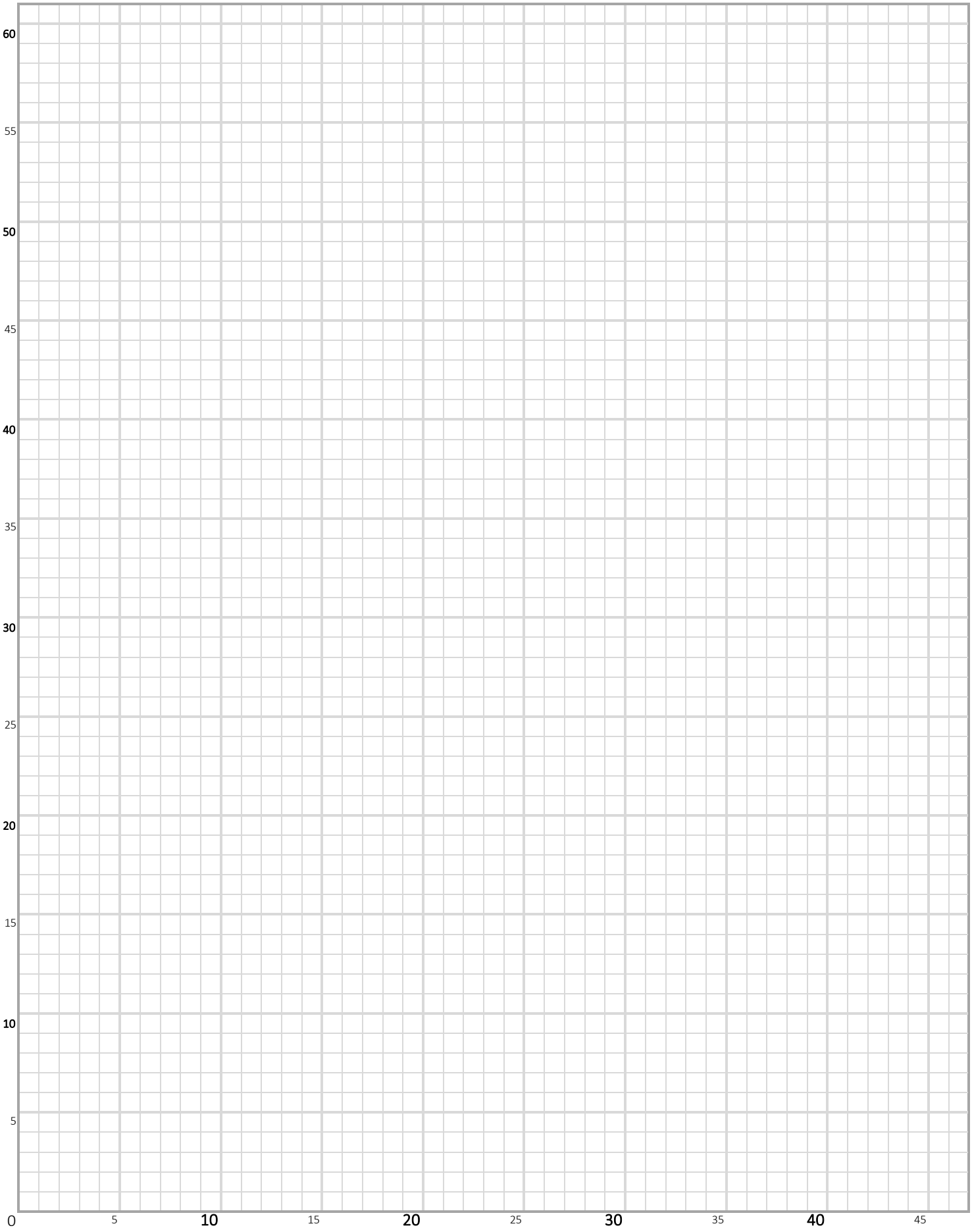
BATHROOM FEATURES/REPAIRS

Repair/Replace	Unit	*Fill in Quantity Below:*					Bathroom Notes
		Master	Bath 1	Bath 2	Bath 3	Total	
Subfloor	Sq ft						
Wall tile	Sq ft						
Floor tile	Sq ft						
Paint	Sq ft						
Vanity cabinet	lf						
Vanity countertop	Sq ft						
Mirror	ea						
Faucet	ea						
Doors	ea						
Door hardware	ea						
Wood trim	ea						
Duct Vents	Lf						
Shower pan	ea						
Bathtub	ea						
Shower/tub faucet	ea						
Toilet	ea						
GFI	ea						
Vanity light	ea						
Exhaust fan	ea						

MEP SYSTEMS

System	Replace:
HVAC SYSTEM	
Air conditioner unit	YES / NO
Furnace: GAS / ELECTRIC	YES / NO
Duct work modification req'd:	YES / NO
Asbestos wrapping on duct?	YES / NO
PLUMBING SYSTEM	
Water Heater: GAS / ELEC	YES / NO
Piping: COPP / GALV / LEAD	YES / NO
Water supply line work:	YES / NO
Sanitary line work:	YES / NO
Asbestos insulation on piping	YES / NO
ELECTRICAL SYSTEM	
Electrical Service:	YES / NO
Electrical Panel:	YES / NO
Wiring: COPP / ALUM / KNOB	YES / NO
Cable Service Work:	YES / NO

Notes: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